



Giving Hope Today

EMPLOYMENT OPPORTUNITY

The Salvation Army Ontario Great Lakes Division

Job Title:	Day Program Case Manager	Competition #:	
Department:	STRIVE	Position Type:	1 Full-time, 30-35hours - Contract (12 months)
Salary Range:	\$17.36 per hour	Date posted:	January 18, 2018
Location:	STRIVE – 533 Main St. East 1590 Main st West	Posting Expires:	February 1, 2018 4pm
Applications Accepted By			
Fax or E-mail: ArleeThomson@lawsonministries.org Attention: Arlee Thomson		Mail: Not applicable	
Job Description			
<p>In addition to the responsibilities listed below, the qualified applicant will show strengths in the following areas:</p> <ul style="list-style-type: none"> - Experience supporting adults with mental health and dual diagnosis. - Implementation of new program initiatives including mental health and sexuality education/intimate citizenship. - Experience in proposal development and report writing. - Initiative and confidence in taking on leadership roles within working groups. - Knowledge of person directed planning. - Networking and building community partnerships. 			
RESPONSIBILITIES:			
<p>The successful candidate will be responsible for:</p> <ol style="list-style-type: none"> 1. To promote an environment and programming is both supportive and nurturing. 2. To ensure that the program participants physical needs (food, clothing, etc.) are well met. This includes assistance with personal care needs. 3. To assist the day program participants in meeting their emotional and psychological needs. 4. Being involved in the planning, implementation and evaluation of treatment/rehabilitation plans in conjunction with day program participants, team members and other staff and professionals. 5. To have a working knowledge of the application and maintenance of treatment procedures for each individual day program participant in your specific program. 6. To support the efforts made to meet day program participants' spiritual needs by way of demonstrated interest and participation in programming activities where necessary. 7. Demonstrate an understanding of the psychological and social dynamics of working with developmental and behaviourally challenged individuals. 8. Working cooperatively with day program team members in providing coordinated and consistent approaches to residents. 9. To endeavour to develop strong therapeutic relationships with day program participants and their families. 10. Ensure the proper and accurate recording of all daily logs, shift reports, incident reports, statistics, etc. 11. Assist day program participants in attending all required professional appointments as directed by Program Coordinator - STRIVE or Supervising staff. 12. Responsible for the administration and accurate documentation of medication, as necessary. 13. Responsible for the general upkeep, cleanliness and maintenance of the various day program locations. 			

The Salvation Army exists to share the love of Jesus Christ, meet human needs and be a transforming influence in the communities of our world. Each position contributes to the mission of The Salvation Army.



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14. Responsible to assist with any type of client emergencies that may arise during the shift.
15. Responsible for transportation of clients to and from specific destinations as required
16. To train new staff and provide complete program orientation as well as work with program participants.
17. To promote greater independence and strive towards the highest quality of living possible.
18. Other duties as assigned by the Program Coordinator - STRIVE, Supervising staff, Program Manager or Executive Director.

QUALIFICATIONS:

The successful candidate must:

1. Developmental Social Worker Diploma or equivalent in Human Services field.
2. Minimum 2 years' experience working with adults with developmental disabilities and vulnerable populations, essential.
3. Experience in developing, implementing and evaluation of effective individualized program plans.
4. Experience in assessing and networking with community and accessing necessary resources.
5. Current First Aid & Cardiopulmonary Resuscitation with Defibrillation training and current Non-Violent Crisis Intervention Certification required
6. Pharmacology training and experience in medication administration required.
7. Lifts & Transfer training an asset.
8. Personal Care Support experience an asset.
9. Must have valid, full driver's license as well as Driver's Abstract required and vehicle an asset.
10. Current Police Check required.
11. Ability to work independently and as part of a team to provide a supportive and nurturing environment.
12. Good communication skills – verbal, written and e-mail
13. Ability to communicate in French an asset
14. Computer literacy necessary.

Provide an original copy of a Background Check with vulnerable sector screening (where applicable) that is satisfactory to The Salvation Army, in its sole discretion, is required. The screening is secured either through the National Canadian Policy Information Centre (CPIC) or through a local police detachment. May require screening through The Salvation Army Abuse Registry. Support for and an understanding of the mission and purpose of The Salvation Army in Canada. NOTE: Alternative combinations of education and experience may be considered

Position: 30-35 hours

Start Date: ASAP

PLEASE NOTE THE FOLLOWING:

- A. **Contract hours are for 12 months with a possible extension/potential to become permanent.**
- B. **Applicants are not eligible for RRSP or health benefits.**

Interested applicants must respond in writing with a cover letter and resume

We thank all applicants, however, only those candidates to be interviewed will be contacted.

The Salvation Army will accommodate candidates as required under applicable human rights legislation. If you require a disability-related accommodation during this process, please inform us of your requirements. Internal Applicants, please advise Department Heads of your intentions prior to submitting your application.

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